

Company Registration No. 08787650 (England and Wales)

**THE QUINTA TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**Haines Watts**  
Chartered Accountants & Registered Auditors  
Bridge House  
157A Ashley Road  
Altrincham  
Cheshire  
WA14 2UT

# THE QUINTA TRUST

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# THE QUINTA TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Trustees

Dr S J Foster  
Mr J R Jackson  
Mr D Roberts  
Mr D Wagg  
Mr A Brown  
Mr W Sharpe  
Mrs C Norburn  
Mr S Harrop  
Mr P Duffy  
Mrs H Taylor (appointed on 11 March 2021)  
Mrs A Parrish (appointed on 11 March 2021)

### Members

Mr D Roberts  
Mr J R Jackson  
Mr P J Aston  
Mrs S Holland

### Senior management team

- Headteacher - Mr W Sharpe  
- Assistant headteacher - Ms S Stones  
- Assistant headteacher - Mrs L Gratton  
- Assistant headteacher - Mrs K Bernard  
- School Business Manager - Ms S Hoyle

### Registered office

Ullswater Road  
Congleton  
Cheshire  
CW12 4LX

### Company registration number

08787650 (England and Wales)

### Independent auditor

Haines Watts  
Bridge House  
Ashley Road  
Hale  
Altrincham  
WA14 2UT

### Bankers

Lloyds Bank plc  
13 Victoria Street  
Crewe  
CW1 2JQ

### Solicitors

Browne Jacobson  
14<sup>th</sup> Floor No 1 Spinningfields  
1 Hardman Square  
Spinningfields  
Manchester, M3 3EB

# THE QUINTA TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

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The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2020 to 31 August 2021. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates an academy for pupils aged 2 to 11 serving an area on the edge of the Cheshire market town of Congleton. It has a pupil capacity of 420 and had a roll of 401 in the school census on 3rd October 2020.

#### **Structure, governance and management**

##### Constitution

The academy trust is a charitable company limited by guarantee (company number: 08787650) and an exempt charity. The company was incorporated on 24 December 2013 and on 1 January 2014 converted to an academy trust. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust. The trustees of The Quinta Trust are also directors of the charitable company for the purposes of company law. The charitable company is known as The Quinta Trust.

Details of the trustees who served throughout the year are included in the reference and administrative details on page 1 together with details of the company's registered office.

##### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they have ceased to be a member, such as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### Trustees' indemnities

The academy trust has purchased insurance to cover trustees and officers from claims arising from negligent acts errors or omissions occurring while on academy trust business. The insurance provides cover up to £2,000,000 on any one claim.

##### Method of recruitment and appointment or election of trustees

The members are responsible for the appointment of trustees in line with the constitution as set out in the academy trust's articles of association.

##### Policies and procedures adopted for the induction and training of trustees

The training and induction provided for new trustees will depend on their existing experience. Where necessary induction will provide training on charity, educational, legal and financial matters. All trustees are provided with relevant copies of policies, procedures, minutes, accounts, budgets, plans and any other documents that will support them in carrying out their role as trustees. As the appointment of trustees is not a regular i.e. annual appointment, induction will need to be by necessity informal and tailored to the individual appointed.

##### Organisational structure

The structure of the academy trust consists of three levels: the members, the trustees (governors) and the senior leadership team (SLT).

The members are responsible for monitoring the general policy, reviewing the annual plan and budget. The members have delegated decision making to the board of trustees and relevant committees and the SLT.

The trustees are responsible for the strategic leadership of the academy trust along with the SLT, approving annual plans and budgets. They are also responsible for monitoring the use of the budget and making major decisions about the direction of the academy trust, capital expenditure and senior staff appointments.

The SLT is made up of the head teacher, 3 assistant head teachers including the SENDco and school business manager. The head teacher, who is the accounting officer, controls the academy trust at an executive level implementing policies agreed by the members and trustees and reporting back to them and is responsible for the authorisation of spending within the budget as laid down in the academy's finance manual. The SLT is responsible for the education and curriculum as taught across the academy trust.

The members meet once a year in the autumn term of the academic year. The board of trustees meets once in every term of an academic year. The SLT meet on a fortnightly basis.

# THE QUINTA TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### Arrangements for setting pay and remuneration of key management personnel

The academy uses the School Teachers' Pay and Conditions Document (STPCD) to form the basis of The Quinta's Pay Policy. The Quinta purchases HR support from Cheshire East who produces a model pay policy incorporating the STPCD; The Quinta adopts this policy making changes to fit the academy's senior management structure. This is reviewed annually and ratified by the Personnel and Finance Committees; then it is placed before the full board of trustees. Normal practice is to undertake this in the autumn term.

### Trade union facility time

The academy currently employs 40.05 full time equivalent staff, therefore there is no requirement for Union facility time analysis.

### Related parties and other connected charities and organisations

The academy trust has a partnership agreement with the CECF (Congleton Education Community Partnership) which is a limited charitable not for profit company, renewable every three years. The headteachers of the majority of Congleton schools are directors of this company.

## Objectives and activities

### Objectives and aims

#### Mission statement:

To deliver educational excellence, providing every child with the skills, knowledge and positive attitudes on which to build their future.

#### Vision statement:

To be a centre of educational excellence, supported by a strong collaborative network, where everyone meets their full potential, is respected and valued and is a positive contributor to society

### Objectives, strategies and activities

The main objectives of the academy trust during the year ending 31 August 2021 are summarised below:

Quality of Education	
Intent 1.1	To develop a 'love of reading' culture across the school so that every child can read fluently, understand what they read, can talk confidently about their choice of texts and authors and talk positively about their reading culture.
Intent 1.2	To develop maths mastery across the school so that all children are competent in fluency, mathematical thinking, representing, making connections and applying these skills to a variety of contexts.
Intent 1.3	To develop writing so that systematic teaching leads to excellent standards in pupils' independent writing.
Intent 1.4	Develop and refine the planning, delivery and moderation of foundation subjects so that there are clear vertical threads that follow a consistent model for delivery and subject leaders clearly evaluate the learning so that what is intended is taught and what is taught is remembered.
Intent 1.5	Design assessment in all foundation subjects so that pupils, teachers and leaders are acutely aware of strengths and areas to develop, individually and as a school.
Intent 1.6	To design, implement and monitor a bespoke PE curriculum that challenges all pupils to: be competent performers, understand the key aspects of healthy lifestyles, explore a wide variety of sports and know how to work as part of a team displaying the correct values.
Intent 1.7	To develop the teaching of science so that it is seen as a strength of the school recognised by the Primary Science Quality Mark.

# THE QUINTA TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

Behaviour and Attitudes	
Intent 2.1	Introduce, implement, monitor and evaluate the new behaviour policy centred on positive relationships so that all pupils are ready, respectful and safe at all times and they show positive attitudes to learning.
Intent 2.2	Enhance safeguarding procedures across the whole school to have greater security, communication and transition of safeguarding within school and from school to school.
Intent 2.3	Develop the role of Emotional Wellbeing Mentor across the school so that children are supported with emotional needs by the school's designated adults.
Personal Development	
Intent 3.1	Develop pupils' wider aspirations and social connections so that they develop positive and extensive networks for support and challenge.
Intent 3.2	To design and implement a clear commitment to ensuring the school is a key focal point for support, celebration and involvement in the community with which we serve.
Intent 3.3	Re-evaluate the extra-curricular provision including residential visits to ensure the school continues to meet the needs of the pupils.
Intent 3.4	Develop and refine the PSHE curriculum so that pupils develop the core skills and knowledge required to thrive in the next stage of their education and the world around them.
Leadership and Management	
Intent 4.1	Begin The Quinta Preschool so that pupils transition to The Quinta with the expected standards and knowledge of 4 and 5 year olds.
Intent 4.2	Introduce wraparound provision to ensure pupils are safe and supported before and after school in a stimulating, nurturing environment.
Intent 4.3	Create an effective performance management system that challenges, demonstrates impacts, delivers timely and appropriate support and gives a holistic vision of the school's strengths and areas for development.
Intent 4.4	Restructure and improve subject leadership so that every subject is driven to deliver excellence through highly competent leadership teams.
Intent 4.5	Improve the effectiveness of teaching assistants so that their impact is clear, measurable and based on models of best practice.
Intent 4.6	Design a more effective and tailored system for supporting our pupils in receipt of pupil premium so that individual needs are more specifically catered for and intervention evaluated for future use.

### Public benefit

The trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

The academy trust promotes education for the benefit of the local community in the West Heath area of Congleton and offers facilities to a variety of local community groups outside the school hours.

# THE QUINTA TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### Strategic report

##### Achievements and performance and key performance indicators

Due to the coronavirus pandemic there were no national tests carried out to report. The school was in lockdown from 23rd March 2020 until 1st September 2020

##### Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies

##### Financial review

Most of the academy trust's income is obtained from the DfE in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the year ending 31 August 2021 and the associated expenditure are shown as restricted funds in the statement of financial activities.

The academy trust also receives grants for fixed assets from the ESFA, and from other government bodies. In accordance with the Charities Statement of Recommended Practice, 'Accounting and Reporting by Charities' (SORP 2015), such grants are shown in the statement of financial activities as restricted income in the fixed asset fund.

During the year ended 31 August 2021, total expenditure of £1,997,000 was less than the recurrent grant funding from the ESFA including other incoming resources. The excess of income over expenditure for the period for the restricted general fund was £299,000 before transfers.

At 31 August 2021 the net book value of fixed assets was £2,934,000. The assets were used exclusively for providing education and the associated support services to the pupils of the academy trust.

Under Accounting Standard FRS102, it is necessary to charge projected deficits on the Local Government Pension Scheme, which is provided for support staff, to the unrestricted fund. This resulted in the pension fund showing a deficit of £991,000 which has been carried forward to 2021. It should be noted that this does not present a liquidity problem for the academy and that we are reviewing contributions to the pension scheme in order to see a reduction in the pension deficit in future years. If the pension deficit and related charges were taken out, the general restricted fund would show a surplus of £357,000.

##### Reserves policy

The trustees review the reserve levels of the academy trust annually. This review encompasses the nature of income and expenditure stream, the need to match income with commitments and the nature of reserves. The trustees have determined that the appropriate level of free reserves should be equivalent to £35,000. The reason for this is to provide sufficient funds to provide a cushion to deal with unexpected emergencies such as urgent maintenance or unexpected teaching and learning needs. The academy is committed to developing the outside area which may require additional funding depending on bid outcomes. The academy trust's current level of free reserves (total funds less the amount held in fixed assets restricted fund and pension fund) is £486,000.

Total funds at 31 August 2021 were £2,429,000 (2020: £2,379,000). This was comprised of fixed asset restricted funds of £2,934,000 (2020: £2,803,000), restricted general funds of £357,000 (2020: £190,000), pension reserve deficit of £991,000 (2020: £617,000) and unrestricted general funds of £129,000 (2020: £3,000).

##### Investment policy

The aim of this policy is to ensure that funds which The Quinta Trust does not immediately need to cover anticipated expenditure are invested in such a way as to maximise income but without risk.

The academy trust will therefore invest surplus cash reserves (should they exist) with the academy trust's high street banker, Lloyds, where capital invested is guaranteed. Should this funding be invested the finance committee will receive a quarterly report on the performance of the investment. Interest incurred will be used for the benefit of children attending The Quinta Trust.

# THE QUINTA TRUST

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2021*

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### Principal risks and uncertainties

The system of internal control (as noted in the academy trust's financial manual procedure) is designed to manage risk to a reasonable level rather than eliminate it; actions to mitigate the risk have been planned for. Principal risks and uncertainties as noted by the trustees are:

- Change in government funding regime.
- Reduction in student numbers through competition, a damaged reputation, low standards or poor OFSTED grading.
- Business continuity in the event of major disaster.
- Loss of key senior staff.
- Long term staff sickness.

Controls put in place to mitigate these risks include:

- Attending conferences relating to changes in government funding; reading relevant literature to ensure the trustees and finance committee are as up to date as possible with changes.
- Regular challenges to staff around standards and performance and the academy trust's public profile.
- Have a sound emergency contingency plan in place with financial electronic data held off site.
- Succession planning strategies.
- Sound reserves to cover unexpected long term absence.

### **Fundraising**

The trust looks to fundraising as part of their duty to maintain a high standard of education supported by funding. To raise this funding the trust will lease or hire out parts of the school building; a core point will be that any use of the school building does not impact on the trust's core purpose to maintain a standard of teaching and learning within The Quinta Primary.

The trust raises funding for long term via a lease option, for short contract the school have an agreed Hire Agreement. For both options an application is made to the trust, this is shared with the finance and building committee and from here the proposal goes to the FGB for ratification.

During the term of the lease/hire agreement the finance and building committee monitors the financial level and where necessary, due to changes in costs occurred by the school, will propose a rise in the cost charged to those leasing or hiring school rooms. The trust has not received any complaints relating to this fundraising over the 2020-21 period.

Any fundraising the trust undertakes for the benefit of national charities or the school fund is completely optional. This is always shared with the school community through letters and other forms of social media. The trust has not received any complaints relating to this fundraising over the 2020-21 period.

The trust through the governing board has agreed only to support legally recognised charities locally and/or nationally. Which charities are supported are reviewed each year and a limit of charities supported is agreed for each term of the academic year.

Monies raised are recorded and can be checked if requests are made.



# THE QUINTA TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### Plans for 2021-22

Intent 1.1	<b>Focus: Reading</b> To develop a 'love of reading' culture across the school so that every child can read fluently, understand what they read, can talk confidently about their choice of texts and authors and talk positively about their reading culture.
Intent 1.2	<b>Focus: Maths</b> To develop maths mastery across the school so that all children are competent in fluency, mathematical thinking, representing, making connections and applying these skills to a variety of contexts.
Intent 1.3	<b>Focus: Writing</b> To develop writing so that systematic teaching leads to excellent standards in pupils' independent writing.
Intent 1.4	<b>Focus: Foundation subject development</b> To ensure subject leaders are able to effectively lead subjects with passion and drive. Subject leaders clearly evaluate the learning so that what is intended is taught and what is taught is remembered.
Intent 2.1	<b>Focus: Social and emotional development</b> Create purposeful play during free time by developing the provision at break and lunchtimes so that pupils can further develop social and emotional skills.
Intent 4.1	<b>Focus: Continuing Professional Development</b> Create an effective performance management system that challenges, demonstrates impacts, delivers timely and appropriate support and gives a holistic vision of the schools strengths and areas for development.

### Auditor

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware.
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information; and
- the auditors, Haines Watts, are willing to continue in office and a resolution to appoint them will be proposed at the annual general meeting.

This trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on ...25.11.2021... and signed on the board's behalf by:



.....  
D Roberts  
Chair of trustees

# THE QUINTA TRUST

## GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2021

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### Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that The Quinta Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Quinta Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The board of trustees has formally met three times during the year (September 2020 – August 2021).

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Number of meetings in total expected
D Roberts (Chairperson)	5	5
S Foster	5	5
J R Jackson	5	5
D Wagg	5	5
A Brown	3	5
W Sharpe (Accounting Officer)	5	5
P Duffy	2	5
S Harrop	3	5
C Norburn	4	5

### Teaching, Learning and Achievement Committee

#### Objectives

1. To advise the Governing Body on the school's curriculum policy in relation to the L.A.'s curriculum policy and to the statutory curriculum requirements.
2. To provide information to Governors about how the curriculum is taught, evaluated, financed and resourced.
3. To establish a system of review whereby Subject Leaders provide a report to explain the strengths, weaknesses and development points in their area to the committee; the committee will receive at least one different subject report per term.
4. To establish a system that ensures the committee has an understanding of both attainment and achievement in the school in relation to local and national data.
5. To develop a personal working relationship with staff, so that the Committee is seen as supportive mechanisms for improvement and to move forward the School Development Plan.
6. To review the policy and provision of both religious and sex education and make recommendations to the full Governing Body.
7. To ensure that the school meets the requirements of children with Special Education Needs.
8. To ensure the concerns/complaints regarding the curriculum and religious worship are responded to.
9. To ensure minutes with decisions and action points are taken at each meeting and circulated promptly to all members of the Governing Body and the Clerk to Governors.

# THE QUINTA TRUST

## GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### Committee Accountability

The Curriculum Committee is accountable to the full Governing Body.

Subject to statutory limitations, the Curriculum Committee shall make recommendations on curriculum matters on behalf of the Governing Body. Where possible, decisions taken by the Committee will be ratified by a meeting of the full Governing Body.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Number of meetings in total expected
D Roberts Chair	3	3
P Duffy	3	3
R Jackson	3	3
W Sharpe	3	3

### Objectives of the Strategic Committee:

#### For the Multi Academy Trust (MAT)

1. To consider and set the strategic aims and goals of the MAT in the medium to long term.
2. To develop and review a plan to deliver the MAT strategy.
3. To review any key risks that may significantly impact the delivery of the MAT goals and plan.
4. To initiate any discovery activity or business case activity as appropriate in order to deliver the MAT aims and goals.

#### For the School

1. To consider and set the strategic aims and goals of the school in the short, medium and long term.
2. To develop and review the vision and mission of the school.
3. To develop and review (with the assistance of the school leadership team) a rolling 3-5 year plan to deliver the schools aims and goals.
4. To initiate any discovery activity or business case activity as appropriate in order to deliver with the School aims and goals.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Number of meetings in total expected
A Brown (Chair)	2	3
S Foster	3	3
D Roberts	3	3
W Sharpe	3	3

### LEADERSHIP AND MANAGEMENT (FINANCE, BUILDING & PERSONNEL) COMMITTEE

Part A Terms of Reference refers to Finance, Part B refers to Building and Part C refers to Personnel.

Associate members do not have voting rights.

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# THE QUINTA TRUST

## GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### TERMS OF REFERENCE: PART A

1. To prepare the annual financial plan for ratification by the full Governing Body, having taken account of the priorities determined by other committees and set down in the School Improvement Plan and OFSTED Action Plan (and with reference to paragraph 8 below)
2. To have authority to vire between headings during the financial year as need arises, providing this does not result in any overspend at the end of the financial year. The virement limit to be £50,000. Requests above this limit have to be agreed by the full Governing Body
3. To recommend to the full Governing Body the level of financial authority to be delegated to the Headteacher for the day to day management of the school and to keep this reviewed annually. The Headteacher's limit to be £15,000. Amounts above this to be referred to the Finance Committee / full Governing Body for approval.
4. To have authority to agree the use of any sums held in contingency / reserve having regard to the priorities established in the School Improvement Plan and up to a limit of 5% of any contingency within the budget.
5. To receive and review regular monitoring reports from the Headteacher and report back to the full Governing Body at their termly meeting(s). To recommend corrective/remedial action where significant variances from planned income/expenditure arise.
6. To arrange for an audit/independent examination of all Voluntary School Funds to take place at least once in every twelve months and to ensure that a certificate of audit / independent examination is presented to the Governing Body and a copy sent to the LEA. To ensure, if appropriate, that the School's Voluntary Funds are registered with the Charity Commission.
7. To ensure that appropriate financial regulations, including write offs, are followed carefully within school and that any recommendations from the Audit Report are fully implemented.
8. To determine in each school year the sum of monies available for expenditure on salaries. If appropriate, to liaise closely with the relevant Committee to ensure appropriate levels of finance are available to ensure that teachers are properly rewarded within the structure established by the Schoolteachers' Pay and Conditions Document. This includes liaising over the staff complement and the results of any recommendations resulting from the performance management review
9. The Committee will ensure that any facilities operated under the 'Extended School' Regulations will have no net impact on the School Budget Share
10. To ensure minutes with decisions and action points are taken at each meeting and circulated promptly to all members of the Governing Body and the Clerk to Governors

### TERMS OF REFERENCE: PART B

1. To inspect the premises regularly to identify essential maintenance work.
2. To recommend to the Governing Body an ongoing programme of repairs and maintenance.
3. To consider the need for improvement projects in order to enhance the delivery of the curriculum and to ensure the most efficient use of the building for the number of pupils on roll at the school.
4. To oversee, monitor and review contracts for cleaning, maintenance, repairs and small improvement works to the site.
5. To consider regularly any health and safety issues associated with the site.
6. To ensure that satisfactory standards of furniture and fittings are maintained.
7. To develop and monitor the school's lettings policy and out-of-hour use

### TERMS OF REFERENCE: PART C

1. To formulate and keep under review the pay policy for staff employed in the school.
  2. To ratify, monitor and control the school's staffing structure and job descriptions at least once a year, or review whenever there is a vacancy.
  3. To establish and control procedures for advertisement for any appointment of staff and promotion and demotion of existing staff.
  4. To establish and control procedures for taking such staff disciplinary or dismissal actions as may be necessary. See points 3 and 4 above.
  5. To undertake any formal consultation on personnel matters.
  6. To ensure that a system of effective staff performance management, in line with statutory and local authority procedures, is in place and is working.
  7. To assess teachers' salaries annually as required by the Pay and Conditions Document and make arrangements to inform staff of the outcome.
  8. To review the salaries of the Headteacher and deputy Head annually.
  9. To consult with the Finance Sub Committee with regard to the impact of personnel decisions on the school budget.
  10. To establish and control procedures for the effective and fair management of redundancy situations.
  11. To monitor the school's procedures for staff development and ensure support is in place for NQTs and newly appointed staff.
  12. To ensure minute with decisions and action points are taken at each meeting and circulated to all members of the Governing Body and Clerk to Governors.
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# THE QUINTA TRUST

## GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### Committee Accountability

The Leadership & Management Committee is accountable to the full Governing Body.

This Committee was incorporated by Minute No. 8 (d) of the School's Governing Body Meeting held on 26<sup>th</sup> November 2020. The composition and terms of reference will be reviewed annually at the full governing board in the Autumn Term. Steve Foster was appointed as Chairperson. The LA clerk to the governors is appointed as clerk to the full governing body and committees.

Attendance during the year (September 2020 - August 2021) at meetings of the Personnel and Finance Committee was as follows:

Trustee	Meetings attended	Number of meetings in total expected
A Brown	2	3
S Foster (Chair)	3	3
D Wagg	1	3
W Sharpe	3	3
S Harrop	2	3
C Norburn	3	3
D Roberts	3	3

### Robust governance and oversight of academy trust finances

The academy has appointed Haines Watts to carry out additional financial checks each term. The reviews cover key financial policies, systems and procedures in line with the academy's finance manual and present reports on compliance to the leadership and management finance committee. Action is taken where necessary.

The leadership and management finance committee receives termly budget monitoring reports and takes decisions in line with the remit for the committee.

The full board of trustees approves the budget each year and is mindful of the need to balance expenditure against income to ensure the academy remains a 'going concern'. The board of trustees also receives and approves the annual accounts and the external auditor's management report.

### Review value for money

As accounting officer, the headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayers' resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year by:

The school has been successful in securing a CIF bid for kitchen refurbishment including electrics worth £143,000 with a final project cost of £264,000. The work is due to begin September 2021.

# THE QUINTA TRUST

## GOVERNANCE STATEMENT (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2021*

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### Collaboration

The academy works closely with the two secondary academies and the surrounding primary schools within the Congleton area through the CECF Ltd (Congleton Education Community Partnership Ltd). The CECF meets regularly during the year to share ideas, good practice and how to make good use of CECF funding. Through this partnership we ensure that we are well informed and use economies of scale when appropriate, which include insurance and commissioning of support services of the families and children in our care. During 2020-21 the school was also used by several local organisations in after school activities.

### Fit for purpose

Our services and contracts are appraised or renegotiated regularly to get the best mix of quality and effectiveness for the best value.

### Benchmarking

The school business manager makes use of available benchmarking of similar organisations to ensure we are receiving the best value for money.

### Better income generation

This year The Quinta Trust has introduced wraparound care to provide additional funding. The academy continues to explore ways to generate additional and reliable income with the hiring out of the community room and extended hall.

### Reviewing controls and managing risk

The accounting officer (headteacher) and business manager hold weekly meetings to review income and expenditure. Issues arising from these meetings are reported termly to the finance committee. If deemed necessary by the finance committee and the audit committee. The finance committee acts upon reports to them to best utilise spare resources and prevent waste.

### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Quinta Trust for the year 1 September 2020 to 31 August 2021 and up to the date of approval of the annual report and financial statements.

### **Capacity to handle risk**

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year 1 September 2020 to 31 August 2021 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

### **The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties; and
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided to appoint The Lighthouse Education Consultancy as an internal auditor to carry out additional checks.

# THE QUINTA TRUST

## GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. On a regular basis, the internal auditor reports to the board of trustees, through the finance and audit committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

The internal auditor delivered their schedule of work as planned during the year and there were no material control issues identified.


### Review of effectiveness

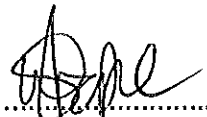
As accounting officer the headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the responsible officer and advice from Haines Watts;
- the work of the external auditor; and
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the audit and finance committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on ...25.11.2021... and signed on its behalf by:

  
.....  
D Roberts  
Chair of trustees

  
.....  
W Sharpe  
Accounting officer

# THE QUINTA TRUST

## STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

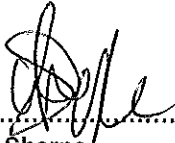
*FOR THE YEAR ENDED 31 AUGUST 2021*

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As accounting officer of The Quinta Trust, I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2020.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2020.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



.....  
W Sharpe  
Accounting officer

Date: *28/11/2021*



# THE QUINTA TRUST

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 AUGUST 2021*

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The trustees (who are also the directors of The Quinta Trust for the purposes of company law) are responsible for preparing the trustees' report and the accounts in accordance with the Academies Accounts Direction 2020 to 2021 published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under company law, the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on *25.11.2021*..... and signed on its behalf by:



.....  
**D Roberts**  
Chair of trustees

# THE QUINTA TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE QUINTA TRUST

*FOR THE YEAR ENDED 31 AUGUST 2021*

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### Opinion

We have audited the accounts of The Quinta Trust for the year ended 31 August 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the academy trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information, which comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# THE QUINTA TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE QUINTA TRUST (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2021*

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### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the trustees' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

# THE QUINTA TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE QUINTA TRUST (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Identify and test journal entries, in particular any journal entries posting with unusual account combinations.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (ie. gives a true and fair view).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

  
.....

John Whittick BSc FCA (Senior Statutory Auditor)

for and on behalf of Haines Watts

Chartered Accountants

Statutory Auditor

Bridge House

Ashley Road

Hale

Altrincham

WA14 2UT

Date 25/11/21.....

# THE QUINTA TRUST

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE QUINTA TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY

*FOR THE YEAR ENDED 31 AUGUST 2021*

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In accordance with the terms of our engagement letter dated 27 November 2013 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2020 to 2021, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Quinta Trust during the period 1 September 2020 to 31 August 2021 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Quinta Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Quinta Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Quinta Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of The Quinta Trust's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of The Quinta Trust's funding agreement with the Secretary of State for Education dated 23 December 2013 and the Academies Financial Handbook, extant from 1 September 2020, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2020 to 2021. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2020 to 31 August 2021 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

# THE QUINTA TRUST

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE QUINTA TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

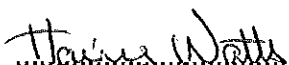
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The work undertaken to draw to our conclusion includes:

- We have carried out an analytical review as part of the consideration of whether general activities of the academy trust are within the academy trust's framework of authorities.
- We have considered the evidence supporting the accounting officer's statement on regularity, propriety and compliance and have evaluated the general control environment of the academy trust and extended the procedures required for financial statements to include regularity.
- We have assessed and tested a sample of the specific control activities over regularity of a particular activity. In performing sample testing of expenditure, we have considered whether the activity is permissible within the academy trust's framework of authorities. We confirm that each item tested has been appropriately authorised in accordance with the academy trust's delegated authorities and that the internal delegations have been approved by the board of trustees, and conform to the limits set by the Department for Education.
- Formal representations have been obtained from the board of trustees and the accounting officer acknowledging their responsibilities including disclosing all non-compliance with laws and regulations specific to the authorising framework, access to accounting records, provision of information and explanations, and other matters where direct evidence is not available.
- In performing sample testing of expenditure, we have reviewed against specific terms of grant funding within the funding agreement. We have reviewed the list of suppliers and have considered whether supplies are from related parties and have reviewed minutes for evidence of declaration of interest, and whether or not there was involvement in the decision to order from this supplier.
- We have performed sample testing of other income and tested whether activities are permitted within the academy trust's charitable objects.

### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2020 to 31 August 2021 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

.....

Haines Watts  
Reporting Accountant

Date 28/11/21.....

# THE QUINTA TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Unrestricted funds £(000)	Restricted funds: General    Fixed asset £(000)    £(000)		Total 2021 £(000)	Total 2020 £(000)
<b>Income and endowments from:</b>						
Donations and capital grants	3	-	2	169	171	10
Charitable activities:						
- Funding for educational operations	4	-	1,933	-	1,933	1,594
Other trading activities	5	192	-	-	192	119
<b>Total</b>		<u>192</u>	<u>1,935</u>	<u>169</u>	<u>2,296</u>	<u>1,723</u>
<b>Expenditure on:</b>						
Raising funds	6	9	-	-	9	12
Charitable activities:						
- Educational operations	7	57	1,859	72	1,988	1,677
<b>Total</b>	6	<u>66</u>	<u>1,859</u>	<u>72</u>	<u>1,997</u>	<u>1,689</u>
<b>Net income</b>		126	76	97	299	34
Transfers between funds	15	-	(34)	34	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial losses on defined benefit pension schemes	17	-	(249)	-	(249)	(49)
<b>Net movement in funds</b>		126	(207)	131	50	(15)
<b>Reconciliation of funds</b>						
Total funds brought forward		3	(427)	2,803	2,379	2,394
Total funds carried forward		<u>129</u>	<u>(634)</u>	<u>2,934</u>	<u>2,429</u>	<u>2,379</u>

# THE QUINTA TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

Comparative year information Year ended 31 August 2020	Notes	Unrestricted funds £(000)	Restricted funds: General £(000)	Fixed asset £(000)	Total 2020 £(000)
<b>Income and endowments from:</b>					
Donations and capital grants	3	-	2	8	10
Charitable activities:					
- Funding for educational operations	4	-	1,594	-	1,594
Other trading activities	5	119	-	-	119
<b>Total</b>		<u>119</u>	<u>1,596</u>	<u>8</u>	<u>1,723</u>
<b>Expenditure on:</b>					
Raising funds	6	12	-	-	12
Charitable activities:					
- Educational operations	7	104	1,511	62	1,677
<b>Total</b>	6	<u>116</u>	<u>1,511</u>	<u>62</u>	<u>1,689</u>
<b>Net income/(expenditure)</b>		3	85	(54)	34
Transfers between funds	15	-	(18)	18	-
<b>Other recognised gains/(losses)</b>					
Actuarial losses on defined benefit pension schemes	17	-	(49)	-	(49)
<b>Net movement in funds</b>		3	18	(36)	(15)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>-</u>	<u>(445)</u>	<u>2,839</u>	<u>2,394</u>
Total funds carried forward		<u>3</u>	<u>(427)</u>	<u>2,803</u>	<u>2,379</u>



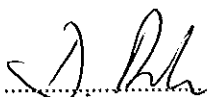
# THE QUINTA TRUST

## BALANCE SHEET

AS AT 31 AUGUST 2021

	Notes	2021 £000	£000	2020 £000	£000
<b>Fixed assets</b>					
Tangible assets	11		2,934		2,803
<b>Current assets</b>					
Debtors	12	38		36	
Cash at bank and in hand		554		248	
		<u>592</u>		<u>284</u>	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	13	(106)		(91)	
<b>Net current assets</b>			<u>486</u>		<u>193</u>
<b>Net assets excluding pension liability</b>			3,420		2,996
Defined benefit pension liability	17		(991)		(617)
<b>Net assets</b>			<u>2,429</u>		<u>2,379</u>
<b>Funds of the academy trust:</b>					
<b>Restricted funds</b>	15				
- Fixed asset funds			2,934		2,803
- Restricted income funds			357		190
- Pension reserve			(991)		(617)
<b>Total restricted funds</b>			<u>2,300</u>		<u>2,376</u>
<b>Unrestricted income funds</b>	15		<u>129</u>		<u>3</u>
<b>Total funds</b>			<u>2,429</u>		<u>2,379</u>

The accounts were approved by the trustees and authorised for issue on ...25.11.2021... and are signed on their behalf by:



D Roberts  
Chair of trustees

Company Number 08787650

# THE QUINTA TRUST

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2021

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		2021		2020	
	Notes	£(000)	£(000)	£(000)	£(000)
<b>Cash flows from operating activities</b>					
Net cash provided by operating activities	18		340		165
<b>Cash flows from investing activities</b>					
Capital grants from DfE Group		163		8	
Purchase of tangible fixed assets		<u>(197)</u>		<u>(26)</u>	
<b>Net cash used in investing activities</b>			<u>(34)</u>		<u>(18)</u>
<b>Net increase in cash and cash equivalents in the reporting period</b>			306		147
Cash and cash equivalents at beginning of the year			<u>248</u>		<u>101</u>
<b>Cash and cash equivalents at end of the year</b>			<u><u>554</u></u>		<u><u>248</u></u>

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

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### 1 Accounting policies

The Quinta Trust is a charitable company. The address of its principal place of business is given on page 1 and the nature of its operations are set out in the trustees' report.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### 1.1 Basis of preparation

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2020 to 2021 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

#### 1.2 Going concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

#### 1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

##### Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 1 Accounting policies

##### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

##### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

##### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

##### Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

##### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

##### Charitable activities

These are costs incurred on the academy trust's educational operations.

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### 1 Accounting policies

#### 1.5 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Land and buildings	Buildings - 50 years straight line, Land - nil
Plant and machinery	3 years
Assets under construction	nil until brought into use
Computer equipment	3 years
Fixtures, fittings & equipment	4 years

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.7 Leased assets

Rentals payable under operating leases are charged on a straight line basis over the period of the lease.

#### 1.8 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

##### Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

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# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### 1 Accounting policies

#### Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

### 1.9 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 1.10 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income or expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

### 1.11 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education and Skills Funding Agency/Department for Education and other funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education and Skills Funding Agency/Department for Education.

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 17, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

### 3 Donations and capital grants

	Unrestricted funds £(000)	Restricted funds £(000)	Total 2021 £(000)	Total 2020 £(000)
Donated fixed assets	-	6	6	-
Capital grants	-	163	163	8
Other donations	-	2	2	2
	<hr/>	<hr/>	<hr/>	<hr/>
	-	171	171	10
	<hr/>	<hr/>	<hr/>	<hr/>

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 4 Funding for the academy trust's educational operations

	Unrestricted funds £(000)	Restricted funds £(000)	Total 2021 £(000)	Total 2020 £(000)
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	1,536	1,536	1,372
Other DfE / ESFA grants:				
UIFSM	-	55	55	55
Pupil premium	-	36	36	34
Teachers pay and pension	-	77	77	72
Other DfE/ESFA grants	-	22	22	25
	<u>-</u>	<u>1,726</u>	<u>1,726</u>	<u>1,558</u>
<b>Other government grants</b>				
Local authority grants	-	175	175	32
	<u>-</u>	<u>175</u>	<u>175</u>	<u>32</u>
<b>Covid-19 additional funding</b>				
Coronavirus job retention scheme grant	-	-	-	4
Catch-up premium	-	32	32	-
	<u>-</u>	<u>32</u>	<u>32</u>	<u>-</u>
<b>Total funding</b>	<u>-</u>	<u>1,933</u>	<u>1,933</u>	<u>1,594</u>

The academy trust received £175,000 from the local authority in the year being £19,000 High Needs Funding and £156,000 FEEE grant income.

The academy received £32,000 of funding for catch-up premium and costs incurred in respect of this funding totalled £32,000.

There were no unfulfilled conditions or other contingencies relating to the grants in the year.

Following the reclassification in the Academies Accounts Direction 2020/21 of some grants received from the Department for Education and ESFA, the academy trust's funding for Universal Infant Free School Meals and Pupil Premium is no longer reported under the Other DfE Group grants heading, but as separate lines under the Other DfE/ESFA grants heading. The prior year numbers have been reclassified.

### 5 Other trading activities

	Unrestricted funds £(000)	Restricted funds £(000)	Total 2021 £(000)	Total 2020 £(000)
Hire of facilities	2	-	2	8
Catering income	19	-	19	16
Parental contributions	3	-	3	32
Other income	168	-	168	63
	<u>192</u>	<u>-</u>	<u>192</u>	<u>119</u>



# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

<b>6 Expenditure</b>					
	<b>Staff costs</b>	<b>Premises &amp; equipment</b>	<b>Other costs</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Academy's educational operations</b>					
- Direct costs	1,041	65	178	1,284	1,155
- Allocated support costs	460	65	179	704	522
	<u>1,501</u>	<u>130</u>	<u>357</u>	<u>1,988</u>	<u>1,677</u>
<b>Other expenditure</b>					
Raising funds	-	-	9	9	12
	<u>-</u>	<u>-</u>	<u>9</u>	<u>9</u>	<u>12</u>
<b>Total expenditure</b>	<u>1,501</u>	<u>130</u>	<u>366</u>	<u>1,997</u>	<u>1,689</u>
<b>Net income/(expenditure) for the year includes:</b>				<b>2021</b>	<b>2020</b>
				<b>£000</b>	<b>£000</b>
Fees payable to auditor for:					
- Audit				7	7
- Other services				3	5
Operating lease rentals				31	16
Depreciation of tangible fixed assets				72	62
Net Interest on defined benefit pension liability				9	9
				<u>9</u>	<u>9</u>
<b>7 Charitable activities</b>					
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>	<b>Total</b>	
	<b>£000</b>	<b>£000</b>	<b>2021</b>	<b>2020</b>	
			<b>£000</b>	<b>£000</b>	
Direct costs - educational operations	9	1,275	1,284	1,155	
Support costs - educational operations	48	656	704	522	
	<u>57</u>	<u>1,931</u>	<u>1,988</u>	<u>1,677</u>	
<b>Analysis of costs</b>			<b>2021</b>	<b>2020</b>	
			<b>£000</b>	<b>£000</b>	
<b>Direct costs</b>					
Teaching and educational support staff costs			1,039	956	
Staff development			2	1	
Depreciation and amortisation			65	56	
Technology costs			57	33	
Educational supplies and services			121	109	
			<u>1,284</u>	<u>1,155</u>	

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 7 Charitable activities

#### Support costs

Support staff costs	460	317
Depreciation and amortisation	7	6
Maintenance of premises and equipment	58	14
Cleaning	11	9
Energy costs	22	20
Rent and rates	13	16
Insurance	7	4
Catering	48	72
Interest on defined benefit pension scheme	12	9
Other support costs	43	42
Governance costs	23	13
	<u>704</u>	<u>522</u>

### 8 Staff

#### Staff costs

Staff costs during the year were:

	2021 £(000)	2020 £(000)
Wages and salaries	1,062	885
Social security costs	84	73
Pension costs	351	293
	<u>1,497</u>	<u>1,251</u>
Staff costs - employees	1,497	1,251
Agency staff costs	1	4
Staff restructuring costs	-	14
	<u>1,498</u>	<u>1,269</u>
Staff development and other staff costs	3	5
	<u>1,501</u>	<u>1,274</u>
Staff restructuring costs comprise:		
Severance payments	-	6
Other restructuring costs	-	8
	<u>-</u>	<u>14</u>

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 8 Staff

#### Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2021 Number	2020 Number
Teachers	20	13
Administration and support	32	37
Management	4	4
	<u>56</u>	<u>54</u>

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021 Number	2020 Number
£60,001 - £70,000	<u>1</u>	<u>1</u>

#### Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £292,000 (2020: £281,000).

### 9 Trustees' remuneration and expenses

One or more of the trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The Headteacher and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff members under their contracts of employment, and not in respect of their services as trustees. During the year ended 31 August 2021, travel and subsistence expenses totalling £nil (2020: £nil) were reimbursed or paid directly to 0 trustees (2020: 0 trustees).

The value of trustees' remuneration and other benefits was as follows:

W Sharpe (Headteacher and trustee)

Remuneration £60,001 - £65,000 (2020: £55,001 - £60,000)

Employers pension contribution £10,001 - £15,000 (2019: £5,001 - £10,000)

H Findon (staff trustee - resigned 28/09/2020)

Remuneration £1 - £5,000 (2020: £15,001 - £20,000)

Employers pension contribution £1 - £5,000 (2020: £1 - £5,000)

Other related party transactions involving the trustees are set out within the related parties note.

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 10 Trustees' and officers' insurance

The academy trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers' indemnity element from the overall cost of the RPA scheme.

### 11 Tangible fixed assets

	Land and buildings	Plant and machinery	Assets under construction	Computer equipment	Fixtures, fittings & equipment	Total
	£(000)	£(000)	£(000)	£(000)	£(000)	£(000)
<b>Cost</b>						
At 1 September 2020	3,053	3	15	61	27	3,159
Transfer on conversion	15	-	(15)	-	-	-
Additions	160	-	28	15	-	203
At 31 August 2021	3,228	3	28	76	27	3,362
<b>Depreciation</b>						
At 1 September 2020	283	3	-	50	20	356
Charge for the year	59	-	-	9	4	72
At 31 August 2021	342	3	-	59	24	428
<b>Net book value</b>						
At 31 August 2021	2,886	-	28	17	3	2,934
At 31 August 2020	2,770	-	15	11	7	2,803

The net book value of land and buildings comprises:

	2021 £(000)	2020 £(000)
Long leaseholds (over 50 years)	2,886	2,770

### 12 Debtors

	2021 £(000)	2020 £(000)
VAT recoverable	16	13
Other debtors	6	-
Prepayments and accrued income	16	23
	38	36

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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<b>13 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£000</b>	<b>£000</b>
Trade creditors	30	44
Other creditors	-	6
Accruals and deferred income	76	41
	<u>106</u>	<u>91</u>
<b>14 Deferred income</b>	<b>2021</b>	<b>2020</b>
	<b>£(000)</b>	<b>£(000)</b>
Deferred income is included within:		
Creditors due within one year	68	33
	<u>68</u>	<u>33</u>
Deferred income at 1 September 2020	33	32
Released from previous years	(33)	(32)
Resources deferred in the year	68	33
	<u>68</u>	<u>33</u>
<b>Deferred income at 31 August 2021</b>	<b>68</b>	<b>33</b>

At the balance sheet date the academy trust was holding funds of £32,000 in advance for school meals grant income and £8,000 in advance for school trips and £28,000 in advance for FEEE grant income. (2020: school meals grant income £33,000, school trips £nil, FEEE grant income £nil)

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 15 Funds

	Balance at 1 September 2020 £(000)	Income £(000)	Expenditure £(000)	Gains, losses and transfers £(000)	Balance at 31 August 2021 £(000)
<b>Restricted general funds</b>					
General Annual Grant (GAG)	160	1,536	(1,335)	(39)	322
UIFSM	-	55	(55)	-	-
Pupil premium	-	36	(36)	-	-
Other DfE/ESFA COVID-19 funding	-	32	(32)	-	-
Teachers pay and pension	-	77	(77)	-	-
Other DfE/ESFA grants	-	22	(22)	-	-
Other government grants	-	175	(175)	-	-
Other restricted funds	30	2	(2)	5	35
Pension reserve	(617)	-	(125)	(249)	(991)
	<u>(427)</u>	<u>1,935</u>	<u>(1,859)</u>	<u>(283)</u>	<u>(634)</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	1,915	-	(27)	-	1,888
DfE group capital grants	703	163	(32)	34	868
Capital expenditure from GAG	185	-	(12)	-	173
Private sector capital sponsorship	-	6	(1)	-	5
	<u>2,803</u>	<u>169</u>	<u>(72)</u>	<u>34</u>	<u>2,934</u>
<b>Total restricted funds</b>	<u>2,376</u>	<u>2,104</u>	<u>(1,931)</u>	<u>(249)</u>	<u>2,300</u>
<b>Unrestricted funds</b>					
General funds	<u>3</u>	<u>192</u>	<u>(66)</u>	<u>-</u>	<u>129</u>
<b>Total funds</b>	<u>2,379</u>	<u>2,296</u>	<u>(1,997)</u>	<u>(249)</u>	<u>2,429</u>

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2021*

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### 15 Funds

The specific purposes for which the funds are to be applied are as follows:

Restricted general funds are those resources that have been designated restricted by the grant provider in meeting the objectives of the academy.

Restricted fixed asset funds are those funds relating to the long term assets of the academy used in delivering the objectives of the academy.

Unrestricted funds are those funds to which the board of trustees may use in the pursuance of the academy's objectives and are expendable at the discretion of the trustees.

The transfer of £34,000 to restricted fixed asset funds from the General Annual Grant restricted fund has been made in order to cover the capital items incurred which was not covered by specific capital grants.

A transfer of £5,000 has been made from restricted General Annual Grant to other restricted funds in line with the academies new reserve policy. An addition of £5,000 will be made each year following.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2021.

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 15 Funds

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2019 £(000)	Income £(000)	Expenditure £(000)	Gains, losses and transfers £(000)	Balance at 31 August 2020 £(000)
<b>Restricted general funds</b>					
General Annual Grant (GAG)	35	1,372	(1,199)	(48)	160
Pupil premium	-	34	(34)	-	-
Other DfE/ESFA grants	-	152	(152)	-	-
Other government grants	-	36	(36)	-	-
Other restricted funds	-	2	(2)	30	30
Pension reserve	(480)	-	(88)	(49)	(617)
	<u>(445)</u>	<u>1,596</u>	<u>(1,511)</u>	<u>(67)</u>	<u>(427)</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	1,942	-	(27)	-	1,915
DfE group capital grants	726	8	(31)	-	703
Capital expenditure from GAG	171	-	(4)	18	185
	<u>2,839</u>	<u>8</u>	<u>(62)</u>	<u>18</u>	<u>2,803</u>
<b>Total restricted funds</b>	<u>2,394</u>	<u>1,604</u>	<u>(1,573)</u>	<u>(49)</u>	<u>2,376</u>
<b>Unrestricted funds</b>					
General funds	-	119	(116)	-	3
	<u>-</u>	<u>119</u>	<u>(116)</u>	<u>-</u>	<u>3</u>
<b>Total funds</b>	<u>2,394</u>	<u>1,723</u>	<u>(1,689)</u>	<u>(49)</u>	<u>2,379</u>



# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 16 Analysis of net assets between funds

	Unrestricted Funds £(000)	Restricted funds: General £(000)	Fixed asset £(000)	Total Funds £(000)
<b>Fund balances at 31 August 2021 are represented by:</b>				
Tangible fixed assets	-	-	2,934	2,934
Current assets	129	463	-	592
Creditors falling due within one year	-	(106)	-	(106)
Defined benefit pension liability	-	(991)	-	(991)
<b>Total net assets</b>	<b>129</b>	<b>(634)</b>	<b>2,934</b>	<b>2,429</b>
<b>Fund balances at 31 August 2020 are represented by:</b>				
Tangible fixed assets	-	-	2,803	2,803
Current assets	3	281	-	284
Creditors falling due within one year	-	(91)	-	(91)
Defined benefit pension liability	-	(617)	-	(617)
<b>Total net assets</b>	<b>3</b>	<b>(427)</b>	<b>2,803</b>	<b>2,379</b>

### 17 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Cheshire West and Chester Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and that of the LGPS related to the period ended 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt out of the TPS following enrolment.

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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### 17 Pension and similar obligations

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The pension costs paid to the TPS in the period amounted to £145,000 (2020: £129,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 23.0% for employers and 5.0 - 12.0% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 17 Pension and similar obligations

<b>Total contributions made</b>	<b>2021</b>	<b>2020</b>
	<b>£(000)</b>	<b>£(000)</b>
Employer's contributions	94	85
Employees' contributions	25	19
	<u>          </u>	<u>          </u>
<b>Total contributions</b>	<b>119</b>	<b>104</b>
	<u>          </u>	<u>          </u>
<b>Principal actuarial assumptions</b>	<b>2021</b>	<b>2020</b>
	<b>%</b>	<b>%</b>
Rate of increase in salaries	3.6	2.9
Rate of increase for pensions in payment/inflation	2.9	2.2
Discount rate for scheme liabilities	1.7	1.7
	<u>          </u>	<u>          </u>

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	<b>2021</b>	<b>2020</b>
	<b>Years</b>	<b>Years</b>
Retiring today		
- Males	21.4	21.2
- Females	24.0	23.6
Retiring in 20 years		
- Males	22.4	21.9
- Females	25.7	25.0
	<u>          </u>	<u>          </u>

### Sensitivity analysis

<b>Changes in assumptions at 31 August 2021</b>	<b>Approximate % increase to employer liability</b>	<b>Approximate monetary amount (£000)</b>
0.1% decrease in Real Discount Rate	3%	51
1 year increase in member life expectancy	4%	80
0.1 increase in the Salary Increase Rate	0%	3
0.1 increase in the Pension Increase Rate	2%	47

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 17 Pension and similar obligations

The academy trust's share of the assets in the scheme	2021 Fair value £(000)	2020 Fair value £(000)
Equities	464	355
Bonds	423	323
Property	100	79
Other assets	21	31
Total market value of assets	<u>1,008</u>	<u>788</u>

The actual return on scheme assets was £111,000 (2020: £34,000).

Amount recognised in the statement of financial activities	2021 £(000)	2020 £(000)
Current service cost	207	164
Interest income	(14)	(13)
Interest cost	26	22
Total operating charge	<u>219</u>	<u>173</u>

Changes in the present value of defined benefit obligations	2021 £(000)	2020 £(000)
At 1 September 2020	1,405	1,140
Current service cost	207	164
Interest cost	26	22
Employee contributions	25	19
Actuarial loss	346	70
Benefits paid	(10)	(10)
At 31 August 2021	<u>1,999</u>	<u>1,405</u>

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 17 Pension and similar obligations

#### Changes in the fair value of the academy trust's share of scheme assets

	2021 £(000)	2020 £(000)
At 1 September 2020	788	660
Interest income	14	13
Actuarial gain	97	21
Employer contributions	94	85
Employee contributions	25	19
Benefits paid	(10)	(10)
	<u>          </u>	<u>          </u>
At 31 August 2021	<u>1,008</u>	<u>788</u>

### 18 Reconciliation of net income to net cash flow from operating activities

	2021 £(000)	2020 £(000)
Net income for the reporting period (as per the statement of financial activities)	299	34
Adjusted for:		
Capital grants from DfE and other capital income	(169)	(8)
Defined benefit pension costs less contributions payable	113	79
Defined benefit pension scheme finance cost	12	9
Depreciation of tangible fixed assets	72	62
(Increase) in debtors	(2)	(13)
Increase in creditors	15	2
	<u>          </u>	<u>          </u>
Net cash provided by operating activities	<u>340</u>	<u>165</u>

### 19 Long-term commitments, including operating leases

At 31 August 2021 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2021 £(000)	2020 £(000)
Amounts due within one year	19	27
Amounts due in two and five years	2	34
	<u>          </u>	<u>          </u>
	<u>21</u>	<u>61</u>

# THE QUINTA TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

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20	Analysis of changes in net funds	1 September 2020 £(000)	Cash flows £(000)	31 August 2021 £(000)
	Cash	248	306	554
21	Capital commitments		2021 £000	2020 £000
	Expenditure contracted for but not provided in the accounts		264	169

There is a capital commitment of £264,000 which is for the fire safety and extension works, £143,000 of this will be covered by the CIF grant which is expected to be received next year.

### 22 Related party transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and in accordance with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period.

During the period, Congleton Education Community Partnership invoiced the academy trust £10,256 (2020: £10,576) for educational services provided. The academy trust invoiced Congleton Education Community Partnership £165 (2020: £nil) for grants and services. Mr W Sharpe is a director of this company, no amounts were outstanding at the year end.

In entering into these transactions, the academy trust has complied with the requirements of the Academies Financial Handbook 2020.

### 23 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he or she ceases to be a member.