

Company Registration No. 08787650 (England and Wales)

THE QUINTA TRUST
(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2019

Haines Watts
Chartered Accountants & Registered Auditors
Bridge House
157A Ashley Road
Hale
Altrincham
Cheshire
WA14 2UT

THE QUINTA TRUST

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2 – 7
Governance statement	8 – 11
Statement on regularity, propriety and compliance	12
Statement of trustees' responsibilities	13
Independent auditor's report on the accounts	14 – 16
Independent reporting accountant's report on regularity	17 – 18
Statement of financial activities including income and expenditure account	19 – 2
Balance sheet	21
Statement of cash flows	22
Notes to the accounts including accounting policies	23 – 39

THE QUINTA TRUST

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Miss T S Walklate (resigned 31 August 2019) Mr J Barlow Dr S J Foster Miss L Ball (resigned 28 March 2019) Miss H Findon Mr J R Jackson Mrs T L Plummer-Knight Mr D Roberts Mrs V Pope Mr D Wagg Mr W Wolstencroft (deceased 13 September 2019) Mr A Brown Mr William Sharpe (appointed 1 September 2019)
Members	Mr D Roberts Miss T S Walklate (resigned 31 August 2019) Mr J R Jackson Mr P J Aston (appointed 17 October 2019)
Senior management team	
- Headteacher	Miss T S Walklate (resigned 31 August 2019)
- Headteacher	Mr William Sharpe (appointed 1 September 2019)
- Assistant headteacher	Mrs S Stones
- Assistant headteacher	Mrs L Gratton
- Assistant headteacher	Mrs K Bernard
Registered office	Ullswater Road Congleton Cheshire CW12 4LX
Company registration number	08787650 (England and Wales)
Independent auditor	Haines Watts Bridge House Ashley Road Hale Altrincham WA14 2UT
Bankers	Lloyds Bank plc 13 Victoria Street Crewe CW1 2JQ
Solicitors	Browne Jacobson 14 th Floor No 1 Spinningfields 1 Hardman Square Spinningfields Manchester, M3 3EB

THE QUINTA TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2019

The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2018 to 31 August 2019. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates an academy for pupils aged 4 to 11 serving an area on the edge of the Cheshire market town of Congleton. It has a pupil capacity of 420 and had a roll of 384 in the school census on 1 October 2018.

Structure, governance and management

Constitution

The academy trust is a charitable company limited by guarantee (company number: 08787650) and an exempt charity. The company was incorporated on 24 December 2013 and on 1 January 2014 converted to an academy trust. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust. The trustees of The Quinta Trust are also directors of the charitable company for the purposes of company law. The charitable company is known as The Quinta Trust.

Details of the trustees who served throughout the year are included in the reference and administrative details on page 1 together with details of the company's registered office.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they have ceased to be a member, such as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

The academy trust has purchased insurance to cover trustees and officers from claims arising from negligent acts, errors or omissions occurring while on academy trust business. The insurance provides cover up to £2,000,000 on any one claim.

Method of recruitment and appointment or election of trustees

The members are responsible for the appointment of trustees in line with the constitution as set out in the academy trust's articles of association.

Policies and procedures adopted for the induction and training of trustees

The training and induction provided for new trustees will depend on their existing experience. Where necessary induction will provide training on charity, educational, legal and financial matters. All trustees are provided with relevant copies of policies, procedures, minutes, accounts, budgets, plans and any other documents that will support them in carrying out their role as trustees. As the appointment of trustees is not a regular i.e. annual appointment, induction will need to be by necessity informal and tailored to the individual appointed.

Organisational structure

The structure of the academy trust consists of three levels: the members, the trustees and the CLT (core leadership team).

The members are responsible for monitoring the general policy, reviewing the annual plan and budget. The members have delegated decision making to the board of trustees and relevant committees and the CLT.

The trustees are responsible for the strategic leadership of the academy trust along with the CLT, approving annual plans and budgets. They are also responsible for monitoring the use of the budget and making major decisions about the direction of the academy trust, capital expenditure and senior staff appointments.

The CLT is made up of the headteacher, the deputy headteacher and the assistant headteacher. The headteacher, who is the accounting officer, controls the academy trust at an executive level implementing policies agreed by the members and trustees and reporting back to them and is responsible for the authorisation of spending within the budget as laid down in the academy's finance manual. The CLT is responsible for the education and curriculum as taught across the academy trust.

THE QUINTA TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

The members meet once a year in the autumn term of the academic year.

The board of trustees meets once in every term of an academic year.

The CLT meet on a fortnightly basis.

Arrangements for setting pay and remuneration of key management personnel

The academy uses the School Teachers' Pay and Conditions Document (STPCD) to form the basis of The Quinta's Pay Policy. The Quinta purchases HR support from Cheshire East who produces a model pay policy incorporating the STPCD; The Quinta adopts this policy making changes to fit the academy's senior management structure. This is reviewed annually and ratified by the Personnel and Finance Committees; then it is placed before the full board of trustees. Normal practice is to undertake this in the autumn term.

Trade union facility time

The academy currently employs 31 full time equivalent staff, therefore there is no requirement for Union facility time analysis.

Related parties and other connected charities and organisations

The academy trust has a partnership agreement with the CECP (Congleton Education Community Partnership) which is a limited charitable not for profit company, renewable every three years. The headteachers of the majority of Congleton schools are directors of this company.

Objectives and activities

Objectives and aims

Mission statement:

To deliver educational excellence, providing every child with the skills, knowledge and positive attitudes on which to build their future.

Vision statement:

To be a centre of educational excellence, supported by a strong collaborative network, where everyone meets their full potential, is respected and valued and is a positive contributor to society

Objectives, strategies and activities

The main objectives of the academy trust during the year ending 31 August 2019 are summarised below:

Outcomes for children (including EYFS)

- To ensure pupils are prepared for all stages of education and this is supported through smooth transition through Key Stages and into secondary education.
- Review teaching, learning & assessment/impact in Science - 2/2 yr.
- Investigate present intervention practice to ensure it is effective and impacts children's learning in line with best practice and current research (2/2 year).

Quality of teaching (including EYFS)

- To continue to develop a culture of reading with deeper understanding and develop reading for pleasure 2/2 yr.
- Review and evaluate the consistency and impact of homework.
- Introduce a consistent approach to writing across the school.

Personal development, behaviour and welfare

- Pupils SMSC equips them to be thoughtful, caring and active global citizens.
- Pupils confidently know how to keep themselves healthy both mentally and physically. 3/3 yr
- Evaluate the outdoor learning environment including EYFS and playtime to ensure it impacts on learning.

THE QUINTA TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Effectiveness of leadership and management

- To review teacher access to CPD to support both individual and whole school development needs.
- To develop teachers and support staff pedagogical skills through research led practice.
- Governors alongside the CLT have developed a strategic plan incorporating succession planning and the development of the MAT (Growing The Quinta MAT/joining another MAT).

Public benefit

The trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

The academy trust promotes education for the benefit of the local community in the West Heath area of Congleton and offers facilities to a variety of local community groups outside the school hours.

Strategic report

Achievements and performance and key performance indicators

Below are the 2019 results for Key Stage 1 and 2. The percentages for 2019 relate how many children attained the expected standard as a standardised score.

Key Stage 1

	Academy	National
Reading	75%	75%
Writing	63%	69%
Maths	78%	76%

Key Stage 2

	Academy	National	School Progress (0 was the indicator of expected progress in line with similar schools KS 1 to 2)
Reading	78%	73%	-1.41
Writing	71%	78%	-2.45
Maths	62%	79%	-2.18
Reading, Writing & Maths	56%	64%	

Results in Spelling, Punctuation and Grammar 78% vs National 78%

Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies

Financial review

Most of the academy trust's income is obtained from the DfE in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the year ending 31 August 2019 and the associated expenditure are shown as restricted funds in the statement of financial activities.

The academy trust also receives grants for fixed assets from the ESFA, and from other government bodies. In accordance with the Charities Statement of Recommended Practice, 'Accounting and Reporting by Charities' (SORP 2015), such grants are shown in the statement of financial activities as restricted income in the fixed asset fund.

During the year ended 31 August 2019, total expenditure of £1,664,000 was less than the recurrent grant funding from the ESFA including other incoming resources. The excess of income over expenditure for the period for the restricted general fund was £55,000 before transfers.

At 31 August 2019 the net book value of fixed assets was £2,839,000. The assets were used exclusively for providing education and the associated support services to the pupils of the academy trust.

THE QUINTA TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Under Accounting Standard FRS102, it is necessary to charge projected deficits on the Local Government Pension Scheme, which is provided for support staff, to the unrestricted fund. This resulted in the pension fund showing a deficit of £480,000 which has been carried forward to 2019. It should be noted that this does not present a liquidity problem for the academy and that we are reviewing contributions to the pension scheme in order to see a reduction in the pension deficit in future years. If the pension deficit and related charges were taken out, the general restricted fund would show a surplus of £35,000.

Reserves policy

The trustees review the reserve levels of the academy trust annually. This review encompasses the nature of income and expenditure stream, the need to match income with commitments and the nature of reserves. The trustees have determined that the appropriate level of free reserves should be equivalent to £30,000. The reason for this is to provide sufficient funds to provide a cushion to deal with unexpected emergencies such as urgent maintenance or unexpected teaching and learning needs. The academy is committed to developing the outside area which may require additional funding depending on bid outcomes. The academy trust's current level of free reserves (total funds less the amount held in fixed assets restricted fund and pension fund) is £35,000 with £101,000 cash funds available.

Investment policy

The aim of this policy is to ensure that funds which The Quinta Trust does not immediately need to cover anticipated expenditure are invested in such a way as to maximise income but without risk.

The academy trust will therefore invest surplus cash reserves (should they exist) with the academy trust's high street banker, Lloyds, where capital invested is guaranteed. Should this funding be invested the finance committee will receive a quarterly report on the performance of the investment. Interest incurred will be used for the benefit of children attending The Quinta Trust.

Principal risks and uncertainties

The system of internal control (as noted in the academy trust's financial manual procedure) is designed to manage risk to a reasonable level rather than eliminate it; actions to mitigate the risk have been planned for. Principal risks and uncertainties as noted by the trustees are:

- Change in government funding regime.
- Reduction in student numbers through competition, a damaged reputation, low standards or poor OFSTED grading.
- Business continuity in the event of major disaster.
- Loss of key senior staff.
- Long term staff sickness.

Controls put in place to mitigate these risks include:

- Attending conferences relating to changes in government funding; reading relevant literature to ensure the trustees and finance committee are as up to date as possible with changes.
- Regular challenges to staff around standards and performance and the academy trust's public profile.
- Have a sound emergency contingency plan in place with financial electronic data held off site.
- Succession planning strategies.
- Sound reserves to cover unexpected long term absence.

THE QUINTA TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Fundraising

The trust looks to fundraising as part of their duty to maintain a high standard of education supported by funding. To raise this funding the trust will lease or hire out parts of the school building; a core point will be that any use of the school building does not impact on the trust's core purpose to maintain a standard of teaching and learning within The Quinta Primary.

The trust raises funding for long term via a lease option, for short contract the school have an agreed Hire Agreement. For both options an application is made to the trust, this is shared with the finance and building committee and from here the proposal goes to the FGB for ratification.

During the term of the lease/hire agreement the finance and building committee monitors the financial level and where necessary, due to changes in costs occurred by the school, will propose a rise in the cost charged to those leasing or hiring school rooms. The trust has not received any complaints relating to this fundraising over the 2018-19 period.

Any fundraising the trust undertakes for the benefit of national charities or the school fund is completely optional. This is always shared with the school community through letters and other forms of social media. The trust has not received any complaints relating to this fundraising over the 2018-19 period.

The trust through the governing board has agreed only to support legally recognised charities locally and/or nationally. Which charities are supported are reviewed each year and a limit of charities supported is agreed for each term of the academic year.

Monies raised are recorded and can be checked if requests are made.

Plans for future periods

The academy with the completion of three additional classrooms is now in a position to develop two form entry across all year groups from 2019-20, this will bring additional pupil funding with it but due to the funding formulae will have a funding lag. As building work is now completed the school will be developing the outside environment, funding has been raised by the school's Parent Teacher Association. The areas below have been identified as future development for academic growth in 2019-20:

Objectives, strategies and activities

The main objectives of the academy trust during the year ending 31 August 2019 are summarised below:

Quality of education

- Improve the attainment of all pupils in Maths so that the school achieves attainment and progress measures in the top 20% nationally.
- Improve the attainment of all pupils in Reading so that the school achieves attainment and progress measures in the top 20% nationally.
- Develop assessment in all foundation subjects so that pupils, teachers and leaders are acutely aware of strengths and areas to develop, individually and as a school.
- Develop an effective model for identifying, supporting and monitoring pupils with SEN so that they make better than expected progress.

Behaviour and attitudes

- Introduce, relentlessly consistent routines around a new behaviour policy that is built on developing strong interpersonal relationships.

Personal development

- Implement effectively a new 'whole child' PSHCE curriculum that includes philosophy and financial wellbeing.
- Develop vertically progressive whole school days to remember, celebrate or understand social, cultural or religious days and events.

THE QUINTA TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Leadership and management

- Develop excellence in subject leadership to support, monitor and develop an excellent curriculum.
- Implement a new CPD model that provides the highest quality training based on research led practice and accurate identification of needs.
- Start provision to provide excellent wraparound services for 3-11 year olds before and after school.
- Begin Quinta Preschool, developing a 2-5 provision that gives pupils solid foundations to begin school in reception.
- Introduce and embed a new safeguarding system that better supports the communication of significant information throughout school.

Auditor

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware;
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information; and
- the auditors, Haines Watts, are willing to continue in office and a resolution to appoint them will be proposed at the annual general meeting.

This trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 28 November 2019 and signed on the board's behalf by:



.....
D Roberts
Chair of trustees

THE QUINTA TRUST

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2019

Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that The Quinta Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Quinta Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the trustees' report and in the statement of trustees' responsibilities. The board of trustees has formally met three times during the year (September 2018 – August 2019). Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
D Roberts (Chairperson)	3	3
J Barlow	3	3
S Foster	3	3
V Pope (Staff trustee)	3	3
H Findon (Staff trustee)	2	3
J R Jackson	3	3
T Plummer-Knight	3	3
D Wagg	1	3
A Brown	3	3
T Walklate (Headteacher/accounting officer)	3	3
B Wolstencroft	1	3

The leadership and management finance committee is a sub-committee of the main board of trustees. Its purpose is to:

- Prepare the annual financial plan for ratification by the full board of trustees having taken account of the priorities determined by other committees and set down in the School Improvement Plan and OFSTED Action Plan.
- To have authority to vary between headings during the financial year as the need arises, providing this does not result in any overspend at the end of the financial year. The virement limit to be £50,000. Requests above this limit have to be agreed by the full board of trustees.
- To recommend to the full board of trustees the level of financial authority to be delegated to the headteacher for the day to day management of the school and to keep this reviewed annually. The headteacher's limit is to be £15,000. Amounts above this to be referred to the finance committee/whole board of trustees for approval.
- To have authority to agree the use of any sums held in contingency/reserve having regard to the priorities established in the School Improvement Plan and up to a limit of 5% of the revenue budget.
- To receive and review regular monitoring reports from the headteacher and report back to the full board of trustees at their termly meeting(s). To recommend corrective/remedial action where significant variances from planned income/expenditure arise.
- To arrange for an audit/independent examination of all voluntary school funds to take place at least once in every twelve months and to ensure that a certificate of audit/independent examination is presented to the board of trustees and a copy sent to the LA. To ensure, if appropriate, that the academy trust's voluntary funds are registered with the Charity Commission.
- To ensure that appropriate financial regulations, including write offs, are followed carefully within the academy trust and that any recommendations from the audit report are fully implemented.
- To determine in each school year the sum of monies available for expenditure on salaries. If appropriate, to liaise closely with the relevant committee to ensure appropriate levels of finance are available to ensure that teachers are properly rewarded within the structure established by the Schoolteachers' Pay and Conditions Document. This includes liaising over the staff complement and the results of any recommendations resulting from the performance management review.

THE QUINTA TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

- The committee will ensure that any facilities operated under the 'Extended School' Regulations will have no net impact on the School Budget Share.
- To ensure minutes with decisions and action points are taken at each meeting and circulated promptly to all members of the board of trustees and the clerk to trustees.

Attendance during the year (September 2018 - August 2019) at meetings of the leadership and management finance committee was as follows:

Trustee	Meetings attended	Out of a possible
S Foster	3	3
D Wagg	3	3
A Brown	3	3
J R Jackson	3	3
T Walklate	3	3

Robust governance and oversight of academy trust finances

The academy has appointed the Haines Watts to carry out additional financial checks each term. The reviews cover key financial policies, systems and procedures in line with the academy's finance manual and presents termly reports on compliance to the leadership and management finance committee. Action is taken where necessary.

The leadership and management finance committee receives termly budget monitoring reports and takes decisions in line with the remit for the committee.

The full board of trustees approves the budget each year and is mindful of the need to balance expenditure against income to ensure the academy remains a 'going concern'. The board of trustees also receives and approves the annual accounts and the external auditor's management report.

Review value for money

As accounting officer, the headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayers' resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year by:

Focus on staffing

In 2018-19 the HT and HLTA took on the role of SENDco during a maternity leave for the school's FT SENDco. The SENDCo returned in June 2019. An additional teacher was recruited to fulltime from January to split Y6 into 2 classes.

Collaboration

The academy works closely with the two secondary academies and the surrounding primary schools within the Congleton area through the CECPLtd (Congleton Education Community Partnership Ltd). The CECPLtd meets regularly during the year to share ideas, good practice and how to make good use of CECPLtd funding. Through this partnership we ensure that we are well informed and use economies of scale when appropriate, which include insurance and commissioning of support services of the families and children in our care. During 2018-19 the school was also used by several local organisations in after school activities.

THE QUINTA TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Fit for purpose

Our services and contracts are appraised or renegotiated regularly to get the best mix of quality and effectiveness for the best value.

Benchmarking

The school business manager makes use of available benchmarking of similar organisations to ensure we are receiving the best value for money.

Better income generation

This year The Quinta Trust has introduced wraparound care to provide additional funding. The academy continues to explore ways to generate additional and reliable income with the hiring out of the community room and extended hall.

Reviewing controls and managing risk

The accounting officer (headteacher) and business manager hold weekly meetings to review income and expenditure. Issues arising from these meetings are reported termly to the finance committee. If deemed necessary by the finance committee and the audit committee. The finance committee acts upon reports to them to best utilise spare resources and prevent waste. During 2018/19 the finance committee continued to receive reports relating to efficiencies the school can make linked to resources. The trust has just undergone its sixth audit, the results of which state the trust is running effectively and efficiently.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Quinta Trust for the year 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties; and
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided to appoint Haines Watts as an internal auditor to carry out additional checks.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. On a regular basis, the internal auditor reports to the board of trustees, through the finance and audit committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

The internal auditor delivered their schedule of work as planned during the year and there were no material control issues identified.

THE QUINTA TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Review of effectiveness

As accounting officer the headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the responsible officer and advice from Haines Watts;
- the work of the external auditor; and
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the audit and finance committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 28 November 2019 and signed on its behalf by


.....
D Roberts
Chair of trustees


.....
W Sharpe
Accounting officer

THE QUINTA TRUST


STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

FOR THE YEAR ENDED 31 AUGUST 2019

As accounting officer of The Quinta Trust I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



W Sharpe
Accounting officer

Date: 28 November 2019

THE QUINTA TRUST

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2019

The trustees (who are also the directors of The Quinta Trust for the purposes of company law) are responsible for preparing the trustees' report and the accounts in accordance with the Academies Accounts Direction 2018 to 2019 published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under company law, the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 28 November 2019 and signed on its behalf by:



D Roberts
Chair of trustees

THE QUINTA TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE QUINTA TRUST

FOR THE YEAR ENDED 31 AUGUST 2019

Opinion

We have audited the accounts of The Quinta Trust for the year ended 31 August 2019 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The trustees are responsible for the other information, which comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE QUINTA TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE QUINTA TRUST (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the trustees' report including the incorporated strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.


THE QUINTA TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE QUINTA TRUST (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



John Whittick BSc FCA (Senior Statutory Auditor)
for and on behalf of Haines Watts
Chartered Accountants
Statutory Auditor

Bridge House
Ashley Road
Hale
Altrincham
WA14 2UT

Date *28/11/19*

THE QUINTA TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE QUINTA TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY

FOR THE YEAR ENDED 31 AUGUST 2019

In accordance with the terms of our engagement letter dated 27 November 2013 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Quinta Trust during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Quinta Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Quinta Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Quinta Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of The Quinta Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of The Quinta Trust's funding agreement with the Secretary of State for Education dated 23 December 2013 and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

THE QUINTA TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE QUINTA TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

The work undertaken to draw to our conclusion includes:

- We have carried out an analytical review as part of the consideration of whether general activities of the academy trust are within the academy trust's framework of authorities.
- We have considered the evidence supporting the accounting officer's statement on regularity, propriety and compliance and have evaluated the general control environment of the academy trust and extended the procedures required for financial statements to include regularity.
- We have assessed and tested a sample of the specific control activities over regularity of a particular activity. In performing sample testing of expenditure, we have considered whether the activity is permissible within the academy trust's framework of authorities. We confirm that each item tested has been appropriately authorised in accordance with the academy trust's delegated authorities and that the internal delegations have been approved by the board of trustees, and conform to the limits set by the Department for Education.
- Formal representations have been obtained from the board of trustees and the accounting officer acknowledging their responsibilities including disclosing all non-compliance with laws and regulations specific to the authorising framework, access to accounting records, provision of information and explanations, and other matters where direct evidence is not available.
- In performing sample testing of expenditure, we have reviewed against specific terms of grant funding within the funding agreement. We have reviewed the list of suppliers and have considered whether supplies are from related parties and have reviewed minutes for evidence of declaration of interest, and whether or not there was involvement in the decision to order from this supplier.
- We have performed sample testing of other income and tested whether activities are permitted within the academy trust's charitable objects.

Conclusion

In the course of our work nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.


.....

Haines Watts
Reporting Accountant

Date: 

THE QUINTA TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

FOR THE YEAR ENDED 31 AUGUST 2019

	Notes	Unrestricted Funds £000	Restricted funds: General £000	Fixed asset £000	Total 2019 £000	Total 2018 £000
Income and endowments from:						
Donations and capital grants	2	11	-	127	138	609
Charitable activities:						
- Funding for educational operations	3	-	1,467	-	1,467	1,332
Other trading activities	4	103	19	-	122	106
Total income and endowments		<u>114</u>	<u>1,486</u>	<u>127</u>	<u>1,727</u>	<u>2,047</u>
Expenditure on:						
Raising funds	5	7	-	-	7	5
Charitable activities:						
- Educational operations	6	141	1,431	85	1,657	1,563
Total expenditure	5	<u>148</u>	<u>1,431</u>	<u>85</u>	<u>1,664</u>	<u>1,568</u>
Net income/(expenditure)		(34)	55	42	63	479
Transfers between funds		34	(88)	54	-	-
Other recognised gains and losses						
Actuarial gains/(losses) on defined benefit pension schemes	16	-	(147)	-	(147)	72
Net movement in funds		-	(180)	96	(84)	551
Reconciliation of funds						
Total funds brought forward		-	(265)	2,743	2,478	1,927
Total funds carried forward		<u>-</u>	<u>(445)</u>	<u>2,839</u>	<u>2,394</u>	<u>2,478</u>

THE QUINTA TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Comparative year information		Unrestricted	Restricted funds:		Total
Year ended 31 August 2018		Funds	General	Fixed asset	2018
	Notes	£(000)	£(000)	£(000)	£(000)
Income and endowments from:					
Donations and capital grants	2	9	-	600	609
Charitable activities:					
- Funding for educational operations	3	-	1,332	-	1,332
Other trading activities	4	91	15	-	106
Total income and endowments		<u>100</u>	<u>1,347</u>	<u>600</u>	<u>2,047</u>
Expenditure on:					
Raising funds	5	5	-	-	5
Charitable activities:					
- Educational operations	6	121	1,392	50	1,563
Total expenditure	5	<u>126</u>	<u>1,392</u>	<u>50</u>	<u>1,568</u>
Net income/(expenditure)		(26)	(45)	550	479
Transfers between funds		26	(13)	(13)	-
Other recognised gains and losses					
Actuarial gains/(losses) on defined benefit pension schemes	16	-	72	-	72
Net movement in funds		-	14	537	551
Reconciliation of funds					
Total funds brought forward		-	(279)	2,206	1,927
Total funds carried forward		-	(265)	2,743	2,478

THE QUINTA TRUST

BALANCE SHEET

AS AT 31 AUGUST 2019

	Notes	2019 £000	2018 £000
Fixed assets			
Tangible assets	10	2,839	2,743
Current assets			
Debtors	11	23	364
Cash at bank and in hand		101	76
		<u>124</u>	<u>440</u>
Current liabilities			
Creditors: amounts falling due within one year	12	(89)	(416)
Net current assets		<u>35</u>	<u>24</u>
Net assets excluding pension liability		<u>2,874</u>	<u>2,767</u>
Defined benefit pension liability	16	(480)	(289)
Net assets		<u>2,394</u>	<u>2,478</u>
Funds of the academy trust:			
Restricted funds	14		
- Fixed asset funds		2,839	2,743
- Restricted income funds		35	24
- Pension reserve		(480)	(289)
Total restricted funds		<u>2,394</u>	<u>2,478</u>
Unrestricted income funds	14	-	-
Total funds		<u>2,394</u>	<u>2,478</u>

The accounts were approved by the trustees and authorised for issue on 28 November 2019 and are signed on their behalf by:



D Roberts
Chair of trustees

Company Number 08787650

THE QUINTA TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2019

	Notes	2019 £000	£000	2018 £000	£000
Cash flows from operating activities					
Net cash provided by (used in) operating activities	17		79		(1)
Cash flows from investing activities					
Capital grants from DfE and EFA		28		58	
Capital funding from sponsors and others		99		542	
Payments to acquire tangible fixed assets		(181)		(587)	
			(54)		13
Change in cash and cash equivalents in the reporting period					
			25		12
Cash and cash equivalents at 1 September 2018					
			76		64
Cash and cash equivalents at 31 August 2019					
			101		76

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Quinta Trust meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the academy trust's educational operations.

1.5 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Land and buildings	Buildings - 50 years straight line, Land - nil
Computer equipment	3 years
Fixtures, fittings & equipment	4 years

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.7 Leasing and hire purchase commitments

Rentals payable under operating leases are charged on a straight line basis over the period of the lease.

1.8 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.9 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.10 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency/Department for Education and other funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency/Department for Education.

1.11 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

2 Donations and capital grants

	Unrestricted funds £(000)	Restricted funds £(000)	Total 2019 £(000)	Total 2018 £(000)
Capital grants	-	127	127	600
Other donations	11	-	11	9
	<u>11</u>	<u>127</u>	<u>138</u>	<u>609</u>

3 Funding for the academy trust's educational operations

	Unrestricted funds £000	Restricted funds £000	Total 2019 £000	Total 2018 £000
DfE / EFA grants				
General annual grant (GAG)	-	1,330	1,330	1,219
Other DfE / EFA grants	-	111	111	103
	<u>-</u>	<u>1,441</u>	<u>1,441</u>	<u>1,322</u>
Other government grants				
Local authority grants	-	26	26	10
	<u>-</u>	<u>26</u>	<u>26</u>	<u>10</u>
Total funding	<u>-</u>	<u>1,467</u>	<u>1,467</u>	<u>1,332</u>

The academy trust received £26,000 from the local authority in the year being High Needs Funding.

There were no unfulfilled conditions or other contingencies relating to the grants in the year.

4 Other trading activities

	Unrestricted funds £000	Restricted funds £000	Total 2019 £000	Total 2018 £000
Hire of facilities	15	-	15	13
Catering income	31	-	31	30
Trips	46	-	46	39
Other income	11	19	30	24
	<u>103</u>	<u>19</u>	<u>122</u>	<u>106</u>

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

5	Expenditure	Staff costs £000	Premises & equipment £000	Other costs £000	Total 2019 £000	Total 2018 £000
	Academy's educational operations					
	- Direct costs	911	77	185	1,173	1,050
	- Allocated support costs	252	25	207	484	513
		<u>1,163</u>	<u>102</u>	<u>392</u>	<u>1,657</u>	<u>1,563</u>
	Other expenditure					
	Raising funds	-	-	7	7	5
		<u>-</u>	<u>-</u>	<u>7</u>	<u>7</u>	<u>5</u>
	Total expenditure	<u>1,163</u>	<u>102</u>	<u>399</u>	<u>1,664</u>	<u>1,568</u>
	Net income/(expenditure) for the year includes:				2019	2018
					£000	£000
	Fees payable to auditor for:					
	- Audit				6	6
	- Other services				4	3
	Operating lease rentals				9	19
	Depreciation of tangible fixed assets				85	50
					<u>85</u>	<u>50</u>
6	Charitable activities	Unrestricted funds £000	Restricted funds £000		Total 2019 £000	Total 2018 £000
	Direct costs - educational operations	56	1,117		1,173	1,050
	Support costs - educational operations	85	399		484	513
		<u>141</u>	<u>1,516</u>		<u>1,657</u>	<u>1,563</u>
	Analysis of costs				2019	2018
					£000	£000
	Direct costs					
	Teaching and educational support staff costs				907	850
	Staff development				4	6
	Depreciation and amortisation				77	45
	Technology costs				38	35
	Educational supplies and services				147	114
					<u>1,173</u>	<u>1,050</u>

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

6 Charitable activities

Support costs	2019	2018
	£000	£000
Support staff costs	252	247
Depreciation and amortisation	8	5
Maintenance of premises and equipment	17	33
Cleaning	10	8
Energy costs	17	15
Rent and rates	12	16
Insurance	6	20
Security and transport	1	1
Catering	85	78
Interest on defined benefit pension scheme	9	8
Other support costs	36	48
Governance costs	31	34
	<u>484</u>	<u>513</u>

7 Staff costs

	2019	2018
	£000	£000
Wages and salaries	850	811
Social security costs	69	62
Operating costs of defined benefit pension schemes	203	197
	<u>1,122</u>	<u>1,070</u>
Staff costs	1,122	1,070
Supply staff costs	31	19
Staff development and other staff costs	10	14
	<u>1,163</u>	<u>1,103</u>

Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2019	2018
	Number	Number
Teachers	14	15
Administration and support	30	29
Management	3	3
	<u>47</u>	<u>47</u>

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

7 Staff costs

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2019 Number	2018 Number
£60,001 - £70,000	-	1

Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £138,000 (2018: £179,000).

8 Trustees' remuneration and expenses

The headteacher and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of headteacher and staff, and not in respect of their services as trustees. Other trustees did not receive any payments from the academy trust in respect of their role as trustees. During the year ended 31 August 2019, travel and subsistence expenses totalling £198 were reimbursed or paid directly to 1 trustee (2018: 1).

The value of trustees' remuneration was as follows:

T Walklate (headteacher and trustee)	£55,001 - £60,000 (2018: £60,001 - £65,000)
J Jackson (staff trustee)	£nil (2018: £1 - £5,000)
H Findon (staff trustee)	£25,001 - £30,000 (2018: £30,001 - £35,000)
V Pope (staff trustee)	£10,001 - £15,000 (2018: £10,001 - £15,000)

The value of trustees pension contributions was as follows:

T Walklate (headteacher and trustee)	£5,001 - £10,000 (2018: £10,001 - £15,000)
J Jackson (staff trustee)	£nil (2018: £1 - £5,000)
H Findon (staff trustee)	£1 - £5,000 (2018: £1 - £5,000)
V Pope (staff trustee)	£1 - £5,000 (2018: £1 - £5,000)

Other related party transactions involving the trustees are set out within the related parties note.

9 Trustees and officers insurance

The academy trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

10 Tangible fixed assets

	Land and buildings	Plant and machinery	Computer equipment	Fixtures, fittings & equipment	Total
	£000	£000	£000	£000	£000
Cost					
At 1 September 2018	2,341	3	40	19	2,403
Transfers	549	-	-	-	549
Additions	163	-	15	3	181
At 31 August 2019	3,053	3	55	22	3,133
Depreciation					
At 1 September 2018	166	3	28	12	209
Charge for the year	61	-	18	6	85
At 31 August 2019	227	3	46	18	294
Net book value					
At 31 August 2019	2,826	-	9	4	2,839
At 31 August 2018	2,175	-	12	7	2,743

11 Debtors

	2019 £000	2018 £000
VAT recoverable	4	103
Prepayments and accrued income	19	261
	23	364

12 Creditors: amounts falling due within one year

	2019 £000	2018 £000
Trade creditors	33	371
Accruals and deferred income	56	45
	89	416

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

13 Deferred income	2019 £(000)	2018 £(000)
Deferred income is included within:		
Creditors due within one year	32	38
Deferred income at 1 September 2018	38	35
Released from previous years	(38)	(35)
Resources deferred in the year	32	38
Deferred income at 31 August 2019	32	38

At the balance sheet date the academy trust was holding funds in advance for school meals grant income.

14 Funds	Balance at 1 September 2018 £000	Incoming resources £000	Resources expended £000	Gains, losses & transfers £000	Balance at 31 August 2019 £000
Restricted general funds					
General Annual Grant	24	1,330	(1,231)	(88)	35
Other DfE / ESFA grants	-	111	(111)	-	-
Other government grants	-	26	(26)	-	-
Other restricted funds	-	19	(19)	-	-
Funds excluding pensions	24	1,486	(1,387)	(88)	35
Pension reserve	(289)	-	(44)	(147)	(480)
	(265)	1,486	(1,431)	(235)	(445)
Restricted fixed asset funds					
DfE / ESFA capital grants	684	127	(60)	-	751
Inherited funds	1,942	-	(20)	-	1,922
Capital expenditure from GAG	117	-	(5)	54	166
	2,743	127	(85)	54	2,839
Total restricted funds	2,478	1,613	(1,516)	(181)	2,394
Unrestricted funds					
General funds	-	114	(148)	34	-
Total funds	2,478	1,727	(1,664)	(147)	2,394

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

14 Funds

	Balance at 1 September 2017 £000	Income £000	Expenditure £000	Gains, losses and transfers £000	Balance at 31 August 2018 £000
Restricted general funds					
General Annual Grant (GAG)	29	1,219	(1,211)	(13)	24
Other DfE / ESFA grants	-	103	(103)	-	-
Other government grants	-	10	(10)	-	-
Other restricted funds	-	15	(15)	-	-
Pension reserve	(308)	-	(53)	72	(289)
	<u>(279)</u>	<u>1,347</u>	<u>(1,392)</u>	<u>59</u>	<u>(265)</u>
Restricted fixed asset funds					
Transfer on conversion	1,942	-	-	-	1,942
DfE group capital grants	134	600	(50)	-	684
Capital expenditure from GAG	130	-	-	(13)	117
	<u>2,206</u>	<u>600</u>	<u>(50)</u>	<u>(13)</u>	<u>2,743</u>
Total restricted funds	<u>1,927</u>	<u>1,947</u>	<u>(1,442)</u>	<u>46</u>	<u>2,478</u>
Unrestricted funds					
General funds	-	100	(126)	26	-
	<u>-</u>	<u>100</u>	<u>(126)</u>	<u>26</u>	<u>-</u>
Total funds	<u>1,927</u>	<u>2,047</u>	<u>(1,568)</u>	<u>72</u>	<u>2,478</u>

The specific purposes for which the funds are to be applied are as follows:

Restricted general funds are those resources that have been designated restricted by the grant provider in meeting the objectives of the academy.

Restricted fixed asset funds are those funds relating to the long term assets of the academy used in delivering the objectives of the academy.

Unrestricted funds are those funds to which the board of trustees may use in the pursuance of the academy's objectives and are expendable at the discretion of the trustees.

A transfer of £34,000 has been made between restricted and unrestricted reserves to cover the deficit on unrestricted reserves.

The transfer of £54,000 to restricted fixed asset funds from the General Annual Grant restricted fund has been made in order to cover the capital items incurred which was not covered by specific capital grants.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2019.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

15 Analysis of net assets between funds

	Unrestricted Funds £000	Restricted funds: General Fixed asset £000 £000		Total 2019 £000
Fund balances at 31 August 2019 are represented by:				
Tangible fixed assets	-	-	2,839	2,839
Current assets	89	35	-	124
Creditors falling due within one year	(89)	-	-	(89)
Defined benefit pension liability	-	(480)	-	(480)
	-	(445)	2,839	2,394
	-	(445)	2,839	2,394
	Unrestricted Funds £000	Restricted funds: General Fixed asset £000 £000		Total 2018 £000
Fund balances at 31 August 2018 are represented by:				
Tangible fixed assets	-	-	2,743	2,743
Current assets	416	24	-	440
Creditors falling due within one year	(416)	-	-	(416)
Defined benefit pension liability	-	(289)	-	(289)
	-	(265)	2,743	2,478
	-	(265)	2,743	2,478

16 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Cheshire West and Chester Council. Both are defined-benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2013.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

16 Pensions and similar obligations

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 September 2019.

The pension costs paid to the TPS in the period amounted to £92,000 (2018: £84,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are yet to be determined. The estimated value of employer contributions for the forthcoming year is £78,000.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

16 Pensions and similar obligations

Total contributions made	2019	2018
	£000	£000
Employer's contributions	75	67
Employees' contributions	16	15
Total contributions	<u>91</u>	<u>82</u>
Principal actuarial assumptions	2019	2018
	%	%
Rate of increases in salaries	2.6	2.7
Rate of increase for pensions in payment	2.3	2.4
Discount rate	<u>1.8</u>	<u>2.8</u>

Sensitivity analysis

Changes in assumptions at 31 August 2019	Approximate % increase to employer liability	Approximate monetary amount (£000)
0.5% decrease in Real Discount Rate	13%	151
0.5% increase in the Salary Increase Rate	2%	18
0.5% increase in the Pension Increase Rate	11%	130

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2019	2018
	Years	Years
Retiring today		
- Males	21.2	22.3
- Females	23.5	24.5
Retiring in 20 years		
- Males	22.2	23.9
- Females	<u>25.0</u>	<u>26.5</u>

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

16 Pensions and similar obligations

The academy trust's share of the assets in the scheme	2019 Fair value £000	2018 Fair value £000
Equities	363	318
Bonds	231	167
Property	59	49
Other assets	7	5
	<u>660</u>	<u>539</u>
Total market value of assets		
Actual return on scheme assets - gain/(loss)	<u>44</u>	<u>11</u>
Amounts recognised in the statement of financial activities	2019 £000	2018 £000
Current service cost (net of employee contributions)	107	112
Net interest cost	9	8
Plan introductions, benefit changes, curtailments and settlements	3	-
	<u>119</u>	<u>120</u>
Total operating charge		
Changes in the present value of defined benefit obligations	2019 £000	2018 £000
Obligations at 1 September 2018	828	(755)
Current service cost	107	112
Interest cost	25	20
Employee contributions	16	15
Actuarial gain	175	(61)
Benefits paid	(14)	13
Plan introductions, benefit changes, curtailments and settlements	3	-
	<u>1,140</u>	<u>828</u>
At 31 August 2019		

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

16 Pensions and similar obligations

Changes in the fair value of the academy trust's share of scheme assets

	2019 £000	2018 £000
Assets at 1 September 2018	539	447
Interest income	16	12
Return on plan assets (excluding amounts included in net interest): Actuarial gain	28	11
Employer contributions	75	67
Employee contributions	16	15
Benefits paid	(14)	(13)
	<u>660</u>	<u>539</u>
At 31 August 2019	<u>660</u>	<u>539</u>

17 Reconciliation of net income to net cash flow from operating activities

	2019 £(000)	2018 £(000)
Net income for the reporting period (as per the statement of financial activities)	63	479
Adjusted for:		
Capital grants from DfE and other capital income	(127)	(600)
Defined benefit pension costs less contributions payable	35	45
Defined benefit pension scheme finance cost	9	8
Depreciation of tangible fixed assets	85	50
Decrease/(increase) in debtors	341	(303)
(Decrease)/increase in creditors	(327)	320
	<u>79</u>	<u>(1)</u>
Net cash provided by/(used in) operating activities	<u>79</u>	<u>(1)</u>

18 Capital commitments

	2019 £000	2018 £000
Expenditure contracted for but not provided in the accounts	-	28
	<u>-</u>	<u>28</u>

Capital commitments at 31 August 2018 relate to committed expenditure in respect of the final interim payment of the new boiler.

THE QUINTA TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

19 Related party transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and in accordance with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period.

During the period, Congleton Education Community Partnership has invoiced the academy trust £9,398 (2018: £8,802) for educational services provided.

Also during the year period, East Cheshire Association of Primary Head Teachers invoiced the academy £960 (2018: £960) for educational/marketing services provided.

Miss T S Walklate is a director of both The Quinta Trust and the two companies mentioned above. No amounts were outstanding at the year end. In entering into these transactions, the academy trust has complied with the requirements of the Academies Financial Handbook 2018.

20 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he or she ceases to be a member.

